

Dundee Darts Academy

GDPR Compliance Statement

1. Lawful Basis for Processing Data

We collect and process personal data on the following lawful bases:

- Consent – for example, when we obtain written permission for photos or marketing.
- Contractual necessity – to manage enrolment, events, and communications.
- Legal obligation – such as safeguarding and health & safety responsibilities.
- Legitimate interests – for the effective running of the academy and member services.

2. What Personal Data We Collect

We may collect:

- Contact details (name, address, phone, email)
- Emergency contact and medical information
- Date of birth and gender
- Attendance, performance, and safeguarding information
- Images or video (with consent)
- Volunteer/staff PVG and training records

3. How We Use Your Data

We use personal data to:

- Safely run sessions, competitions, and events
- Contact participants and parents/carers
- Meet safeguarding and health obligations
- Promote the academy (with consent)
- Comply with legal and regulatory duties

4. Data Storage and Security

All personal data is:

- Stored securely (digitally with password protection and/or locked storage for paper forms)
- Accessed only by authorised personnel
- Retained only as long as necessary for the purpose it was collected

5. Sharing Data

We do not share personal data with third parties unless:

- Required by law or safeguarding authorities
- Necessary for participation in competitions (e.g. governing bodies)
- We have received explicit consent

We never sell personal data.

6. Your Rights

Under UK GDPR, individuals have the right to:

- Access their personal data

- Correct inaccurate data
- Request deletion of data (where appropriate)
- Object to certain types of processing
- Withdraw consent at any time (where processing is based on consent)

Requests should be made in writing to our Data Protection Contact (below).

7. Contact Us

Dundee Darts Academy

dundeedartsacademy.co.uk/contact

Review Date: January 2026

Next Review Due: January 2027